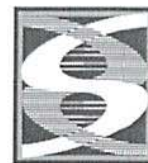




PUSAT KEPELBAGAIAN BIOLOGI SARAWAK
SARAWAK BIODIVERSITY CENTRE

KM20 Jalan Borneo Heights, Semengoh
Locked Bag No. 3032, 93990, Kuching, Sarawak, Malaysia
Tel: 082-610610 (general) Fax: 082-611535
Email: biosar@sbc.org.my URL: www.sbc.org.my



Sarawak
Biodiversity Centre

Our Ref : SBC/ADM/Q/0001-Q/2017 Vol. 3(6)

9 August 2017

Dear Sir

Quotation Notice

We are inviting suppliers registered with Unit Pendaftaran Kontraktor dan Juruperunding (UPKJ) for the quotation below to Sarawak Biodiversity Centre, KM 20, Jalan Borneo Heights, Semengoh.

Quotation No.	Supplies Description	Category, Head and Subhead	Closing Date & Time for Quotation
SBC/ADM/Q/18/2017	Printing of Promotional Materials	Category: A/B/C Head: VIII Subhead: 1(c), (d), 2, 3 (a), (b), (c), 4 (d)	24 August 2017 @ 12.00 noon

Please refer to the specifications as attached in "**PRICE SCHEDULE**". Price quoted must be in Ringgit Malaysia and valid for 90 days and delivered to Sarawak Biodiversity Centre, Kuching with the delivery period stated.

Suppliers are required to **produce the Original UPKJ Registration Certificate, Recognition of Bumiputera Status** and copies of the relevant certificates upon submission of the quotation.

Please be informed that the completed quotation documents must be placed in sealed envelopes and clearly indicating at the top left corner the Quotation No. and type of supplies and send to:

Chief Executive Officer
Sarawak Biodiversity Centre
KM20, Jalan Borneo Heights, Semengoh

Late Submissions will not be entertained.

For your information, Sarawak Biodiversity Centre is not binding itself to accept the lowest quotation.

Thank you.

“BERSATU BERUSAHA BERBAKTI”

“AN HONOUR TO SERVE”

Yours sincerely

A handwritten signature in black ink, appearing to read 'Christina Wong Hie Ping', with a stylized flourish at the end.

[Christina Wong Hie Ping]
for Chief Executive Officer
Sarawak Biodiversity Centre

Quotation No.: SBC/ADM/Q/18/2017 - Printing of Promotional Materials

No	Item	Specification	Quantity	No. of Mock-up Required	Delivery	Instructions to Supplier	Unit Price (RM)	Unit Price including 6% GST (RM)	Total Price including 6% GST (RM)
1	Access and Benefit Sharing (ABS) Cloth Bag	Material: Canvas (Natural Beige Colour) Printing: Full printing, both sides Size: 35 cm (L) x 32 cm (H) x 10 cm (W)	1,000 pcs (Printing in 4 batches 250 pcs per batch)	5 times	First Week of September 2017	None			
2	SBC Desk Calendar 2018	Size: 18cm (H) x 25cm (W) Material: 157gm Matt Art Paper 30 pages (15pcs) Stand: Hardcover (700gm clipboard) + Milkskin + Simili Binding: Wire "O"	500pcs	5 times	First Week of December 2017	Supplier should follow SBC's design and formatting of the calendar 2017			
3	SBC Nature Trail 2 nd Edition (to include Scent Trek)	Size: A5 Paper: Cover – 260g Art card with glossy lamination Content – 105g Matt art paper Colour: Cover – 4 pages full colour Content – 150 pages full colour	100 books	5 times	First week of November 2017	Supplier to do final adjustment for printing purposes			
4	SBC Palm Paper Bag	Printing: 2-spot colour String: Cotton String 12" Material: Palm paper 180gm Size: 20 cm (L) x 25.5 cm (H) x 8 cm (W)	1,000 pcs	5 times	First Week of October 2017	None			
			3,000 pcs	5 times	First Week of October 2017	None			
			5,000 pcs	5 times	First Week of October 2017	None			
5	A1 Poster for LitSara Booth at Semenggoh Wildlife Centre (comes with Aluminium easel)	Printing: Full colour printing Poster Material: Vinyl sticker with concept board Easel: Aluminium	3 sets	-	End on September 2017	Supplier to provide sample of the concept board and catalogue/actual photo for the aluminium easel			
6	SBC General Brochure	Material: Art paper 128gsm Size: A4, 3 panels Printing: Full colour printing (both sides)	1,000pcs	-	First Week of October 2017	None			

Additional Instructions to Supplier:

1. The above quoted price is inclusive of materials, workmanship and others necessary additional materials.
2. To provide a sample of the above item at no extra cost to SBC upon submission of quotation.
3. The sample for the above item is available for viewing on 14 August 2017 (Monday) @ 9.00am.
4. Artwork/design in hardcopy will be provided by SBC and to be distributed to the supplier during the sample viewing on 14 August 2017.